

Enrolment for Learning Support Students Policy

a) Admission

Students will be admitted into the Learning Support Program if :

- the Co-ordinator of Student Support Services is satisfied that adequate physical and human resources are available to meet the child's learning needs and that vacancies exist in the most appropriate class, and if
- students requiring Mainstream Learning Support can also be accommodated, in which case the number of students per class receiving Mainstream Learning Support will be dependent on the level of support needed by each student
- vacancies exist in the Student Support Centre (SSC) which can accommodate up to 18 students.

Before a student's admission to a Learning Support group can be finalised, parents **must** :

- provide an up-to-date copy of a Psychologist/ Specialist/ Pediatric report based on clinical or school testing and evaluation. (N.B. if the Report is not in English, it must be a certified English language translation)
- complete the Learning Support section of the Application Form.
- agree to enrol all siblings into AIS.**

Important notes :

AIS reserves the right to decline or not to proceed with the enrolment of students requiring learning support and special provisions, should their siblings not be concurrently enrolled at AIS. This policy is implemented to ensure the appropriate and effective allocation of resources and continuity of support for students with additional learning needs. Furthermore, AIS may request confidential references from the student's current and/or previous teacher(s) and/or principal, as deemed necessary to assess the student's educational and support needs.

b) Placement

Placement of a student into a particular Level of Learning Support will be a joint decision of the Co-ordinator of Student Support Services and the Campus Principal.

c) Learning Support Fees

Application Fee

- A one-time non-refundable Application Fee of IDR 2,000,000 per student upon submission of the Application Form.

Registration Fee

- A one-time non-refundable Registration Fee of IDR 5,000,000 per student upon acceptance of enrolment.

Enrolment Notice Deposit (END)

- A one-time Refundable Enrolment Notice Deposit of IDR 5,000,000. This refundable deposit is refundable upon the cancellation of enrolment when written notification is received one calendar month prior to the last day of attendance.

Fees :

- Student requiring Learning Support will be charged the regular tuition fee, along with an additional fee for support services which will be added to the total tuition fees for each student.

Tuition Fee

| Year Level | Annual Capital Levy | Material & Resources Levy | Tuition Fees | | | Total Fees to be Paid in one Academic Year | | |
|----------------------------------|---------------------|---------------------------|-----------------------------------|-------------------------------------|---------------------------------|--|--|------------------------------------|
| | | | Annual Basis (1 payments/year) | Semester Basis (2 payments/year) | Term Basis (4 payments/year) | Total to be Paid for Annual Basis | Total to be Paid for Semester Basis | Total to be Paid for Term Basis |
| Early Years 3 | N/A | 6.400.000 | 75,930,000 | 39.160.000 | 19.980.000 | 82.330.000 | 84,720,000 | 86,320,000 |
| Early Years 3 (3 days a week) | N/A | 6.400.000 | 45,560,000 | 23.500.000 | 11.990.000 | 51.960.000 | 53,400,000 | 54,360,000 |
| Early Years 4 | N/A | 6.400.000 | 84.480.000 | 43.570.000 | 22.230.000 | 90.880.000 | 93,540,000 | 95,320,000 |
| Early Years 4 (3 days a week) | N/A | 6.400.000 | 50.690.000 | 26.140.000 | 13.340.000 | 57.090.000 | 58,680,000 | 59,760,000 |
| Foundation | 20.000.000 | 6.400.000 | 107.540.000 | 55.470.000 | 28.300.000 | 133.940.000 | 137,340,000 | 139,600,000 |
| Year 1 | 25.000.000 | 6.400.000 | 128.750.000 | 66.410.000 | 33.880.000 | 160.150.000 | 164,220,000 | 166,920,000 |
| Year 2 | 30.000.000 | 6.400.000 | 128.750.000 | 66.410.000 | 33.880.000 | 165.150.000 | 169,220,000 | 171,920,000 |
| Year 3 | 30.000.000 | 6.400.000 | 134.370.000 | 69.310.000 | 35.360.000 | 170.770.000 | 175,020,000 | 177,840,000 |
| Year 4 | 30.000.000 | 6.400.000 | 134.370.000 | 69.310.000 | 35.360.000 | 170.770.000 | 175,020,000 | 177,840,000 |
| Year 5 | 30.000.000 | 6.400.000 | 142.310.000 | 73.400.000 | 37.450.000 | 178.710.000 | 183,200,000 | 186,200,000 |
| Year 6 | 35.000.000 | 9.000.000 | 158.390.000 | 81.690.000 | 41.680.000 | 202.390.000 | 207,380,000 | 210,720,000 |
| Year 7 | 35.000.000 | 9.000.000 | 165.470.000 | 85.300.000 | 43.520.000 | 209.470.000 | 214,600,000 | 218,080,000 |
| Year 8 | 35.000.000 | 9.000.000 | 165.470.000 | 85.300.000 | 43.520.000 | 209.470.000 | 214,600,000 | 218,080,000 |
| Year 9 | 50.000.000 | 10.300.000 | 167.470.000 | 86.380.000 | 44.070.000 | 227.770.000 | 233,060,000 | 236,580,000 |
| Year 10 | 50.000.000 | 10.300.000 | 167.470.000 | 86.380.000 | 44.070.000 | 227.770.000 | 233,060,000 | 236,580,000 |
| Year 11 | 50.000.000 | 12.800.000 | 190.720.000 | 98.370.000 | 50.190.000 | 253.520.000 | 259,540,000 | 263,560,000 |
| Year 12 | 50.000.000 | 12.800.000 | 190.720.000 | 98.370.000 | 50.190.000 | 253.520.000 | 259,540,000 | 263,560,000 |

Learning Support Service Fee

- An additional fee for learning support services per student to be added to the tuition fee

| Learning Support Service | Learning Support Service Fees | | |
|---------------------------------------|-------------------------------|----------------|------------|
| | Annual Basis | Semester Basis | Term Basis |
| Individual Education Plan Coordinator | 29.110.000 | 15.020.000 | 7.660.000 |
| Intensive Learning Support | 90.060.000 | 46.450.000 | 23.700.000 |
| Supplementary Learning Support | 46.590.000 | 24.030.000 | 12.260.000 |

Technology Levy

A one-time non-refundable Technology Levy of IDR 6,500,000 applies for Year 3. The Technology Levy is also applied to new students joining Year 4 to Year 6. A Chromebook computer is included in this levy.

Textbook Deposit

A one-time Textbook Deposit of IDR 4,050,000 is charged to High School students (Year 7 - Year 12). The deposit is fully refundable on return of textbooks & locker key prior to the student's final departure from school. Textbooks and locker key will not be issued until the Textbook Deposit is paid. Fines are imposed for those books which show excessive deterioration in condition or have been lost whilst in the student's possession. Students are required to pay for lost locker keys.

Assessment Fee (OPTIONAL)

Speech- Full CELF/Language Assessment

- A one-time non-refundable assessment fee of IDR 10,200,000 per student upon request for additional evaluation

For students commencing after term starts, the Tuition Fees are calculated on a pro-rata (by term) basis:

- A student who attends during Week 1 to Week 5 of term will be charged the full tuition fee for that term
- A student who attends after Week 5 of the term will be charged a pro-rated tuition fee for that term

Bus Service

| - | Annual | Semester | Term |
|---------|------------|------------|------------|
| Two Way | 40.050.000 | 20.660.000 | 10.540.000 |
| One Way | 37.320.000 | 14.580.000 | 7.440.000 |