

Enrolment for Learning Support Students Policy

a) Admission

Students will be admitted into the Learning Support Program if :

- the Co-ordinator of Student Support Services is satisfied that adequate physical and human resources are available to meet the child's learning needs and that vacancies exist in the most appropriate class, and if
- students requiring Mainstream Learning Support can also be accommodated, in which case the number of students per class receiving Mainstream Learning Support will be dependent on the level of support needed by each student
- vacancies exist in the Student Support Centre (SSC) which can accommodate up to 18 students.

Before a student's admission to a Learning Support group can be finalised, parents must :

- provide an up-to-date copy of a Psychologist/ Specialist/ Pediatric report based on clinical or school testing and evaluation. (N.B. if the Report is not in English, it must be a certified English language translation)
- complete the Learning Support section of the Application Form.
- agree to enrol all siblings into AIS.**

Important notes :

AIS reserves the right to decline or not to proceed with the enrolment of students requiring learning support and special provisions, should their siblings not be concurrently enrolled at AIS. This policy is implemented to ensure the appropriate and effective allocation of resources and continuity of support for students with additional learning needs. Furthermore, AIS may request confidential references from the student's current and/or previous teacher(s) and/or principal, as deemed necessary to assess the student's educational and support needs.

b) Placement

Placement of a student into a particular Level of Learning Support will be a joint decision of the Co-ordinator of Student Support Services and the Campus Principal.

c) Learning Support Fees

Application Fee

- A one-time non-refundable Application Fee of IDR 2,000,000 per student upon submission of the Application Form.

Registration Fee

- A one-time non-refundable Registration Fee of IDR 5,000,000 per student upon acceptance of enrolment.

Enrolment Notice Deposit (END)

- A one-time Refundable Enrolment Notice Deposit of IDR 5,000,000. This refundable deposit is refundable upon the cancellation of enrolment when written notification is received one calendar month prior to the last day of attendance.

Fees :

- Student requiring Learning Support will be charged the regular tuition fee, along with an additional fee for support services which will be added to the total tuition fees for each student.

Tuition Fee

Year Level	Annual Capital Levy	Material & Resources Levy	Tuition Fees			Total Fees to be Paid in one Academic Year		
			Annual Basis (1 payments/year)	Semester Basis (2 payments/year)	Term Basis (4 payments/year)	Total to be Paid for Annual Basis	Total to be Paid for Semester Basis	Total to be Paid for Term Basis
Preschool 3	N/A	6.400.000	75,930,000	39.160.000	19.980.000	82.330.000	84,720,000	86,320,000
Preschool 3 (3 days a week)	N/A	6.400.000	45,560,000	23.500.000	11.990.000	51.960.000	53,400,000	54,360,000
Preschool 4	N/A	6.400.000	84.480.000	43.570.000	22.230.000	90.880.000	93,540,000	95,320,000
Preschool 4 (3 days a week)	N/A	6.400.000	50.690.000	26.140.000	13.340.000	57.090.000	58,680,000	59,760,000
Foundation	20.000.000	6.400.000	107.540.000	55.470.000	28.300.000	133.940.000	137,340,000	139,600,000
Year 1	25.000.000	6.400.000	128.750.000	66.410.000	33.880.000	160.150.000	164,220,000	166,920,000
Year 2	30.000.000	6.400.000	128.750.000	66.410.000	33.880.000	165.150.000	169,220,000	171,920,000
Year 3	30.000.000	6.400.000	134.370.000	69.310.000	35.360.000	170.770.000	175,020,000	177,840,000
Year 4	30.000.000	6.400.000	134.370.000	69.310.000	35.360.000	170.770.000	175,020,000	177,840,000
Year 5	30.000.000	6.400.000	142.310.000	73.400.000	37.450.000	178.710.000	183,200,000	186,200,000
Year 6	35.000.000	9.000.000	158.390.000	81.690.000	41.680.000	202.390.000	207,380,000	210,720,000
Year 7	35.000.000	9.000.000	165.470.000	85.300.000	43.520.000	209.470.000	214,600,000	218,080,000
Year 8	35.000.000	9.000.000	165.470.000	85.300.000	43.520.000	209.470.000	214,600,000	218,080,000
Year 9	50.000.000	10.300.000	167.470.000	86.380.000	44.070.000	227.770.000	233,060,000	236,580,000
Year 10	50.000.000	10.300.000	167.470.000	86.380.000	44.070.000	227.770.000	233,060,000	236,580,000
Year 11	50.000.000	12.800.000	190.720.000	98.370.000	50.190.000	253.520.000	259,540,000	263,560,000
Year 12	50.000.000	12.800.000	190.720.000	98.370.000	50.190.000	253.520.000	259,540,000	263,560,000

Learning Support Service Fee

- An additional fee for learning support services per student to be added to the tuition fee

Learning Support Service	Learning Support Service Fees		
	Annual Basis	Semester Basis	Term Basis
Individual Education Plan Coordinator	29.110.000	15.020.000	7.660.000
Intensive Learning Support	90.060.000	46.450.000	23.700.000
Supplementary Learning Support	46.590.000	24.030.000	12.260.000

Technology Levy

A one-time non-refundable Technology Levy of IDR 6,500,000 applies for Year 3. The Technology Levy is also applied to new students joining Year 4 to Year 6. A Chromebook computer is included in this levy.

Textbook Deposit

A one-time Textbook Deposit of IDR 4,050,000 is charged to High School students (Year 7 - Year 12). The deposit is fully refundable on return of textbooks & locker key prior to the student's final departure from school. Textbooks and locker key will not be issued until the Textbook Deposit is paid. Fines are imposed for those books which show excessive deterioration in condition or have been lost whilst in the student's possession. Students are required to pay for lost locker keys.

Assessment Fee (OPTIONAL)

Speech- Full CELF/Language Assessment

- A one-time non-refundable assessment fee of IDR 10,200,000 per student upon request for additional evaluation

For students commencing after term starts, the Tuition Fees are calculated on a pro-rata (by term) basis:

- A student who attends during Week 1 to Week 5 of term will be charged the full tuition fee for that term
- A student who attends after Week 5 of the term will be charged a pro-rated tuition fee for that term

Bus Service

-	Annual	Semester	Term
Two Way	40.050.000	20.660.000	10.540.000
One Way	37.320.000	14.580.000	7.440.000